



PROFESSIONAL EMPLOYMENT OPPORTUNITY

AWASIS AGENCY OF NORTHERN MANITOBA
UNIT/OFFICE: God's Lake Narrows Sub-Office
LOCATION: God's Lake Narrows, MB

Position: Security Officer/Custodian
One (1) Part Time Permanent Position (night shift/weekends)

Summary of Position:

Reporting to the Unit Supervisor, the Security Officer/Custodian is responsible to maintain a safe and secure environment for staff and clients by patrolling and monitoring the premises and personnel and provide office maintenance and custodial services for the Unit. The incumbent is expected to exercise initiative and independent judgement in determining work priorities, work methods to be employed, and action to be taken on unusual matters.

Qualifications:

- Minimum of 1 year experience in related field
- A combination of education and experience in a similar work setting can be considered
- Ability to adhere to confidentiality when working around sensitive information
- Analytical problem solving skills
- Must have good verbal and written communication skills

Working Conditions:

- Confidentiality environment with access to sensitive information
- Maintain a satisfactory Prior Contact check, Child Abuse Registry Check, Criminal Record Check and Driver's Abstract prior to starting the position and throughout employment as required.
- Weekends (Saturday & Sunday), 11:30 p.m. – 7:30 a.m.
- Additional hours may be required

Salary: Awasis Agency offers a competitive salary. Salary will commensurate with education and experience

Deadline: Open until filled

Awasis Agency provides service to Indigenous children and families, therefore preference will be given to Indigenous applicants. Individuals interested in this challenging opportunity please reference **Competition Number 2024-065 on your resume/cover letter and in the subject line of your email** in confidence to:

Human Resources Department
Awasis Agency of Northern Manitoba
Competition #2024-065
701 Thompson Drive
Thompson, MB R8N 2A2
Fax: 204-778-8428
Email: hr@awasisagency.ca

We thank all applicants who apply, however, only those selected for an interview will be contacted.

Applicants may request reasonable accommodation related to the materials or activities used throughout the selection process.