



Professional Employment Opportunity

AWASIS AGENCY OF NORTHERN MANITOBA

Unit: War Lake Sub-Office

Location: Ilford, Manitoba

Position: Custodian
One (1) Part-Time Permanent Position

Summary of Position:

Reporting to the Unit Supervisor, the Custodian is responsible to provide office maintenance and custodial services for the Unit. The incumbent is expected to exercise initiative and independent judgement in determining work priorities and work methods to be employed.

Qualifications:

- Minimum of 1 year experience in related field
- Experience in a similar work setting can be considered
- Analytical problem solving skills

Working Conditions:

- Strong work ethic and be reliable
- Ability to adhere to confidentiality when working around sensitive information
- Weekdays (Monday-Friday), 5:00 – 7:00 p.m.
- Additional hours may be required
- Maintain a satisfactory Prior Contact, Child Abuse Registry Check, Criminal Record Check and driver's abstract (if applicable) prior to starting the position and throughout employment as required

Salary: Awasis Agency offers a competitive salary. Salary will commensurate with education and experience

Closing Date: Open until filled

Awasis Agency provides service to Indigenous children and families, therefore preference will be given to Indigenous applicants. Individuals interested in this challenging opportunity please reference **Competition Number 2024-069 on your resume/cover letter and include it in the subject line of your email**, in confidence to:

Human Resources Department
Awasis Agency of Northern Manitoba
Competition #2024-069
315 McGee Street
Winnipeg, MB R3G 1M7
Fax: 204-790-4455
Email: hr@awasisagency.ca

We thank all applicants who apply, however, only those selected for an interview will be contacted.

Applicants may request reasonable accommodation related to the materials or activities used throughout the selection process.