



## Professional Employment Opportunity

AWASIS AGENCY OF NORTHERN MANITOBA  
UNIT/OFFICE: Thompson Central Office (TCO)  
LOCATION: 79 McGill Place, Thompson, MB

**Position:** Awasis Emergency Placement Resource (EPR) House Manager (HM)  
One (1) Full Time Permanent position

### Summary of Position:

Reporting to the Director of Foster Care, the Awasis Emergency Placement Resources (EPR) House Manager (HM) is responsible for the overall supervision and management of the agency's EPR program. The EPR-HM will ensure that the safety and needs of children placed in the home are met in a culturally appropriate manner. The EPR-HM is responsible for the scheduling of staff and ensures proper staffing ratios are in place. The EPR-HM may be required to work evenings and weekends.

### Qualifications:

- Must be 18 years of age or older.
- Must be CPR/First Aid Certified. (will train).
- 2+ years working knowledge of Child and Family Services Standards and Regulations.
- Child Welfare supervisory and training experience.
- Experience working with children and youth.
- Possession of a valid driver's license and access to a private vehicle for day-to-day job performance due to running errands requiring occasional to frequent local travel.
- Experience supervising staff, including but not limited to scheduling, managing performance, and providing direction.
- Ability to work collaboratively as part of a multi-systemic team.
- Excellent problem solving and conflict resolution skills.
- Effective interpersonal skills.
- Strong organizational and time management skills.
- Excellent written communication skills.
- Excellent verbal communication skills.
- Proficient with Microsoft (Word and Outlook).

### Working Conditions:

- Demonstrated understanding and respect for Indigenous culture.
- Fast-paced, community-based, multi-disciplinary child welfare environment.
- Confidential environment with access to highly sensitive information.
- Satisfactory Criminal Record, Driver's Abstract, Child Abuse Registry and Prior Contact checks prior to starting the position and throughout employment as required.
- Ability to speak Cree or Dene is an asset.

**Salary:** Awasis Agency offers a competitive salary and employee benefit package. Salary will commensurate with education and experience.

**Closing Date: Tuesday, July 16, 2024**

Awasis Agency provides service to Indigenous children and families, therefore preference will be given to Indigenous applicants. Applicants are encouraged to self-identify. Individuals interested in this challenging opportunity please reference **Competition Number 2024-070 on your resume/cover letter and in the subject line of your email** in confidence to:

Human Resources Department  
Awasis Agency of Northern Manitoba  
Competition #2024-070  
701 Thompson Drive  
Thompson, MB R8N 2A2  
Fax: 204-778-8428  
Email: [hr@awasisagency.ca](mailto:hr@awasisagency.ca)

*We thank all applicants who apply, however, only those selected for an interview will be contacted.*

**Applicants may request reasonable accommodation related to the materials or activities used throughout the selection process.**