Professional Employment Opportunity

AWASIS AGENCY OF NORTHERN MANITOBA
UNIT: God's Lake Narrows Sub-Office
LOCATION: God's Lake Narrows, Manitoba

Position: **Intake Investigator**
One (1) Full-Time Permanent Position

A key member of the Child & Family Services (CFS) Unit, the Intake Investigator ensures that the appropriate range of services and programs to children and families are delivered in accordance with the philosophy, practices and policies as set forth by Awasis Agency First Nations and the *Child and Family Services Act* of Manitoba. The incumbent performs the work from a prevention and trauma-focused lens, acting on referrals, and completing thorough assessments to ensure the safety of children. The position requires critical thinking, problem-solving and analytical skills. The work is performed in an environment requiring collaboration with others, and confidentiality.

Qualifications*:*

- BSW, or in progress of attaining a BSW in combination with relevant experience.
- 1+ years' experience within the child welfare field.
- Knowledge of CFS legislation, standards, and regulations.
- Experience with using the CFSIS database, including IM an asset.
- A valid drivers' license and access to a reliable vehicle.
- Knowledge of, or work experience in northern Manitoba communities preferred.
- Demonstrated understanding and respect for Indigenous culture.
- Ability to speak Cree an asset.

Working Conditions:

- Fast-paced child welfare environment with a focus on prevention and trauma informed interventions.
- Overnight and remote travel approximately 40% of the time.
- Some overtime required.
- Access to very sensitive information for which confidentiality is required.
- Background checks must meet Agency minimal acceptable standards.

Salary: Awasis Agency offers a competitive salary and employee benefit package. Salary will commensurate with education and experience.

Closing Date: Open Until Filled (OUF)

Awasis Agency provides service to Indigenous children and families, therefore preference will be given to Indigenous applicants. **Applicants are encouraged to self-identify.** Individuals interested in this challenging opportunity please reference **Competition Number 2026-079 on your resume/cover letter and include it in the subject line of your email**, in confidence to:

Human Resources Department
Awasis Agency of Northern Manitoba
Competition #2026-079
315 McGee Street
Winnipeg, MB R3G 1M7
Fax: 204-790-4455
Email: hr@awasisagency.ca

We thank all applicants who apply, however, only those selected for an interview will be contacted.

Applicants may request reasonable accommodation related to the materials or activities used throughout the selection process.